



American National Bank & Trust™

Information Reporting

amnat.com



Business Banking

PAYMENTS & TRANSFERS

 **Payments**

An advanced workflow to send or collect wire, ACH, and other one-time or recurring payments

 **Recipients**

Create & manage recipients of commercial payments

BUSINESS MANAGEMENT

 **Reports**

Access PDF, CSV, and BAI reports on online banking activity

 **Users**

Manage permissions for transactions, features, & accounts per user role

 **Policies**

Manage permissions for transactions, features & accounts at a company level

Information Reports is accessed by clicking on “Business Banking”, and then “Reports”

Reports

Information Reports you have previously run or scheduled are displayed

Information Reports

Create New Report

Results

Filters: All Private Shared

	Name ^	Last Run ^	Download	Type ^	Actions
☆	ACH Activity Report - Current Day	3/28/2025	CSV PDF	ACH Activity Report - Current Day	⋮
☆	Balance and Activity Statement - Current Day	3/28/2025	CSV PDF	Balance and Activity Statement - Current Day	⋮
☆	Balance and Activity Statement - Previous Day(s)	3/28/2025	CSV PDF	Balance and Activity Statement - Previous Day(s)	⋮
☆	User Defined Report - Current Day	3/28/2025	CSV PDF	User Defined Report - Current Day	⋮

Reports

Click + New Report

Information Reports

Search Create New Report

Results Filters: All Private Shared

Name ^

- ☆ ACH Activity Report - Current Day
- ☆ Balance and Activity Statement - Current Day
- ☆ Balance and Activity Statement - Previous Day(s)
- ☆ User Defined Report - Current Day

Current Day Reports	Previous Day Reports	Online Activity Reports
ACH Activity Report - Current Day	ACH Activity Report - Previous Day(s)	ACH Online Origination
Balance and Activity Statement - Current Day	Balance and Activity Statement - Previous Day(s)	Transaction Report
Checks Paid Report - Current Day	Cash Position - Previous Day(s)	Wire Online Origination
User Defined Report - Current Day	Wire Transfer Report - Previous Day(s)	
Wire Transfer Report - Current Day	ZBA Activity Report - Previous Day(s)	

3/28/2025 CSV | PDF User Defined Report - Current Day ⋮

[← Back to Reports](#)

New Balance and Activity Statement - Current Day

This report will generate the following file formats: PDF, CSV

[v Change report type](#)

Do you want this report to be private or shared?

- Private
- Shared

What do you want to name the report?

What account(s) do you want to include?

- All Accounts (8)

Select specific account(s)

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly

You can make the report Private or Shared. Private means only you can see the output.

[← Back to Reports](#)

New Balance and Activity Statement - Current Day

This report will generate the following file formats: PDF, CSV

▼ Change report type

Do you want this report to be private or shared?

- Private
- Shared

What do you want to name the report?

What account(s) do you want to include?

All Accounts (8)

Select specific account(s)

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly

You can name the report or use the default name instead.

[← Back to Reports](#)

New Balance and Activity Statement - Current Day

This report will generate the following file formats: PDF, CSV

Do you want this report to be private or shared?

- Private
- Shared

What do you want to name the report?

Balance and Activity Statement - Current Day

What account(s) do you want to include?

All Accounts (8)

Select specific account(s)

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly

You can choose which accounts to run the reports against.

What do you want to name the report?

What account(s) do you want to include?

All Accounts (8)

Select specific account(s)

What dates do you want to include?

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly
- Monthly

Cancel

Create and Run

Create

You can select dynamic dates, such as Weekly, Monthly etc., or you can pick a specific range.

What do you want to name the report?

What account(s) do you want to include?

All Accounts (8)

Select specific account(s)

What dates do you want to include?

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly
- Monthly

You can select how often you want the report to run. On Demand means to run it now.

What do you want to name the report?

What account(s) do you want to include?

All Accounts (8)

Select specific account(s)

What dates do you want to include?

How often do you want this report to run?

- On Demand
- Every Business Day
- Every Calendar Day
- Weekly
- Monthly

Click Create and Run if you want to run the report now, or Create if you want to run it later

Information Reports

Search

Create New Report

Results Filters: All Private Shared

Name	Last Run	Download	Type
☆ ACH Activity Report - Current Day	3/28/2025	CSV PDF	ACH Activity Report - Current Day
☆ Balance and Activity Statement - Current Day	3/28/2025	CSV PDF	Balance and Activity Statement - Current Day
☆ Balance and Activity Statement - Previous Day	3/28/2025	In Progress	Balance and Activity Statement - Previous Day(s)
☆ Balance and Activity Statement - Previous Day(s)	3/28/2025	CSV PDF	Balance and Activity Statement - Previous Day(s)
☆ User Defined Report - Current Day	3/28/2025	CSV PDF	User Defined Report - Current Day

Your report will be Queued, and "In Progress" while generating



Balance and Activity Statement

Report Type: Balance and Activity - Previous Day(s)
Currency: USD
Customer: American National Bank & Trust - Elizabeth
Created By: Michael Scott
Created Date/Time: 03/28/2025 12:08 PM
Report Date(s): 03/21/2025 - 03/27/2025
Frequency: Manual
Account(s) Requested: 111111 (This report is missing some balance information)

Summary

Account Name	Opening Ledger	CR Count	CR Amount	DB Count	DB Amount	Closing Ledger
111111 (This report is missing some balance information)		0	\$0.00	0	\$0.00	
Report Totals	\$0.00	0	\$0.00	0	\$0.00	\$0.00

Report Detail

Accounts with no matching activity during the reported date(s): 111111

When complete, the report will be available in PDF and CSV, and two reports will have BAI output - the Balance & Activity report and the Cash Position report.



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